

## ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS

1.	<b>Meeting:</b>	<b>Deputy Leader</b>
2.	<b>Date:</b>	<b>11 February 2013</b>
3.	<b>Title:</b>	<b>CAPITA ONE Education Case Management System Annual Support and Maintenance 2013/14</b>
4.	<b>Directorate:</b>	<b>Resources</b>

### 5. Summary

The purpose of this report is to seek approval to an exemption from contract standing orders and to grant the contract for the support and maintenance of the CAPITA ONE Education Case Management system to CAPITA Business Services Ltd, being the propriety system owner and the only company able to provide support and maintenance.

### 6. Recommendations

It is recommended that:

- **The contract for support and maintenance of the Education Case Management System be exempt from the provisions of Standing Order 48.1 (requirement to invite three to six tenders for contracts with a value of over £50k) and the contract be awarded to Capita.**

## **7. Proposals and Details**

The CAPITA One case management system holds demographic, school and service provision data for the children enrolled in Rotherham schools. It supports the annual school census, statutory reporting requirements and case management provision for Admissions and Transfers, SEN, the Music Service, School Transport, and Education Welfare. The Local Authority holds a perpetual license and renews the annual support and maintenance of that license on an annual basis.

RMBC has only recently in 2012 completed an upgrade to this system (moving from the Capita EMS product to Capita One) and there is no appetite to move to a new system at the moment. Capita One underpins much of our work in CYPS and is the Council's main school management system. The total cost to change systems, including procurement and re-training, would be in excess of £450k and would necessitate a 12 month project.

The value of this new contract will be in excess of £50,000 and therefore standing order 48.1 requires the Authority to obtain between 3 and 6 tenders. However, only the supplier of the product can provide annual support and maintenance. Consequently, a request is made for an exemption from Standing Orders and the award of the contract to CAPITA Business Services Ltd.

## **8. Finance**

The cost of the annual support for 2013/14 will be in the region of £96,500.

## **9. Risks and Uncertainties**

Failure to renew the annual support and maintenance will result in the case management system running with no support from the supplier and we will be unable to apply any upgrades or fixes to this business critical system.

## **10. Policy and Performance Agenda Implications**

Policy and performance issues are discussed in section 9 of this report.

## **11. Background Papers and Consultation**

Consultation has taken place with colleagues in Legal, Finance and Procurement Services and all have confirmed agreement with the proposals.

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